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2 IN THE SUPERIOR COURT FOR THE STATE OF ALASKA  
3 SECOND JUDICIAL DISTRICT AT BARROW

4 In the Matter of: )  
5 FAXED PLEADINGS )  
6 IN ALL CASES FILED )  
7 IN THE SECOND JUDICIAL DISTRICT )  
\_\_\_\_\_ )

8 **ADMINISTRATIVE ORDER 98-04**

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10 Alaska Civil Rule 5.1 authorizes filing of court pleadings by fax as long as a district policy allows the  
11 practice. The Second Judicial District has long depended on fax machines to accomplish our work. Given the  
12 great distances between our courts, we have determined that the best "district policy" is to allow each Superior  
13 Court location to develop a policy that best meets the individual needs of that court. The fax policies for Barrow,  
14 Kotzebue, and Nome are attached to this Administrative Order and are **HEREBY APPROVED** as components of  
15 the fax policy for the Second Judicial District. The fax policy for Magistrate locations other than Barrow,  
16 Kotzebue, and Nome is compliance with Civil Rule 5.1.

17 **IT IS FURTHER ORDERED** that upon reassignment of a case from one judge to another within this  
18 district, the physical location of the case file shall determine which fax policy shall be applied.

19 This Administrative Order supersedes Administrative Order 98-03, issued June 17, 1998, and all other  
20 orders or policies pertaining to the filing of court pleadings by fax that may have been issued by the Second  
21 Judicial District bearing an effective date earlier than the date of this order.

22 ENTERED AT Barrow, Alaska, this 1 day of ~~August~~ <sup>September</sup> 1998 and effective immediately.



23 *[Handwritten Signature]*  
24 Michael J. Jeffery  
25 Presiding Judge  
Second Judicial District

- 26 Attachments  
27 Fax Policy - Barrow 6/17/98  
28 Fax Policy - Kotzebue 6/18/98  
29 Fax Policy - Nome 8/19/98

- 30 **Distribution:**  
31 **Court Rules Attorney, Anchorage**  
32 **Tom Mize, Area Court Administrator, Fairbanks**  
33 **Second District Attorneys**  
34 **Public Defender Agency**  
35 **Office of Public Advocacy**  
36 **Second District Courts/Law Libraries**  
37 **Administrative Order 98-04**