

## IN THE TRIAL COURTS FOR THE STATE OF ALASKA

**In the Matter of:**

**Procedure and Notice of General  
Caseload Reassignments**

Administrative Rule 27 provides that presiding judges' duties include supervising the assignment to judges of pending cases. From time to time it may become necessary for a general caseload reassignment to occur, rather than the reassignment of individual cases. In order to increase the efficiency of processing and providing notification of this high volume of judicial reassignments, when a general caseload reassignment from one judge to another is necessary, the following procedures shall apply:

1. The presiding judge of the district shall issue an administrative reassignment order indicating:
  - a. Which cases are to be reassigned;
  - b. The name of the judge to whom the cases are reassigned;
  - c. The effective date of the reassignment; and
  - d. A date by which any peremptory disqualifications of the new judge must be filed.
2. Peremptory disqualifications following reassignment under an administrative order must be filed on or before the deadline provided in the order, except as provided by Civil Rule 42(c)(4) and Criminal Rule 25(d)(5).
3. Each party is allowed one peremptory change of judge during the life of a case. The

deadline provided in an administrative reassignment order does not grant any party an additional right to peremptorily challenge a judge.

4. The administrative order shall be posted on the court system's website and distributed to the Alaska Bar Association for distribution to its members.
5. It is the responsibility of all law firms and attorneys in the judicial district where the administrative reassignment order originates to notify any associate counsel who are outside of that judicial district or the State of Alaska of the reassignment for purposes of peremptory challenges.

Dated August 20, 2024.

/s/ Amy Mead  
Amy Mead  
Presiding Judge First Judicial District

/s/ Paul Roetman  
Paul A. Roetman  
Presiding Judge Second Judicial District

/s/ Thomas Matthews  
Thomas Matthews  
Presiding Judge Third Judicial District

/s/ Brent Bennett  
Brent Bennett  
Presiding Judge Fourth Judicial District

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