

IN THE DISTRICT COURT FOR THE STATE OF ALASKA AT \_\_\_\_\_

\_\_\_\_\_, Plaintiff(s)

\_\_\_\_\_, Defendant(s) Case No: \_\_\_\_\_ SC

**REQUEST TO PARTICIPATE BY TELEPHONE**

My trial or hearing is set for the following date and time:\_\_\_\_\_. I request that  
 me  my witness \_\_\_\_\_ be allowed to participate by phone because:

I and/or my witness will be available during trial/hearing at: \_\_\_\_\_  
**(Area Code) (Phone Number)**

\_\_\_\_\_  
Date Signature Printed Name (and Title, if applicable)

Address: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Email: \_\_\_\_\_

*[Serve this request on the other party and fill out the certificate of service in the text box below.]*

I certify that on \_\_\_\_\_ I gave a copy of this request by  hand-delivery  mail  email to:  
 Plaintiff/Attorney  Defendant/Attorney  Other: \_\_\_\_\_  
Signature: \_\_\_\_\_

**RESPONSE TO REQUEST**

I do not oppose the request.  
 I oppose the request because: \_\_\_\_\_

\_\_\_\_\_  
Date Signature Printed Name (and Title, if applicable)

Address: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Other party was notified by phone and  agrees  disagrees with request for the reason described above. Clerk: \_\_\_\_\_ Date: \_\_\_\_\_

**ORDER**

The request to participate by telephone is

- DENIED.
- GRANTED.
  - Call **1-800-768-2983** at the scheduled time. Enter access code: \_\_\_\_\_  
Stay on hold until the "chairperson" joins. Your case may be delayed by other cases.
  - The court will call you at the phone number provided above. Be available to take the call for up to two hours after the scheduled time—your case may be delayed by other cases.
  - \_\_\_\_\_

\_\_\_\_\_  
Date Judicial Officer Signature Printed Name

I certify that on \_\_\_\_\_ a copy of this order was sent to:

Plaintiff/Attorney  Defendant/Attorney  Other: \_\_\_\_\_

Clerk: \_\_\_\_\_

SC-31 (4/21)(cs)

REQUEST TO PARTICIPATE BY TELEPHONE

Civil Rule 99; Admin. Bulletin 79