

IN THE TRIAL COURT FOR THE STATE OF ALASKA
FOURTH JUDICIAL DISTRICT

IN THE MATTER OF:

Delta Junction, Fort Yukon,
Galena, Nenana and Tok District
Courts

Presiding Judge's Administrative Order
21- 12

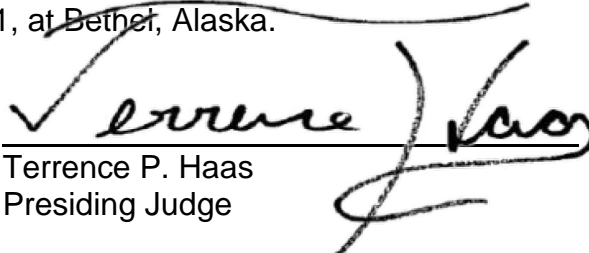
DISTRICT COURT CRIMINAL CASE MANAGEMENT ORDER

Effective August 16, 2021, the following changes are hereby made to the District Court criminal case management at Delta Junction, Fort Yukon, Galena, Nenana and Tok District Courts:

- 1) At arraignments, each new misdemeanor case shall be assigned to a Fairbanks District Court Judge;
- 2) The District Court Judge assigned is responsible for conducting all pre-trial scheduling conferences, motion hearings, and trials;
- 3) The rural Magistrate Judge is responsible for conducting bail review and change of plea hearings;
- 4) Each District Court Judge shall have, at minimum, one week per month as the Judge's regular trial week. There shall be one Judge available for trial every week if possible. The trial weeks shall be assigned on a rolling basis. For example, Judge Seekins, week one, Judge Christian, week two, Judge Bahr, week three, Judge Seekins, week 4, Judge Christian, week 5 (should a month contain a fifth trial week) and so on and so forth. Should it be necessary, the court may endeavor to have a second judge available;
- 5) At arraignments, cases will no longer be set for calendar call. Rather, the arrainging judicial officer shall set the matter for a trial week consistent with the judicial assignment approximately 75 days from the date of arraignment. The arrainging judicial officer shall also schedule the matter for a pretrial conference on the Thursday one week prior to the Thursday immediately before the assigned Judge's trial week;
- 6) Counsel attending the pretrial conference must be competent in the case and with authority to negotiate;

- 7) All defendants must attend the pretrial conference. Waivers of appearance are not permitted for use at the pretrial conference;
- 8) At the pretrial conference, the State shall certify to the assigned District Court Judge that assigned counsel has reviewed discovery and communicated with the appropriate law enforcement agencies to determine if there exists any discovery not yet provided;
- 9) At the pretrial conference, defense counsel shall certify to the Court that they have reviewed discovery and communicated any offer from the State with their client;
- 10) At the pretrial conference, Counsel shall certify to the Court that they have discussed the matter and communicated any discovery issues and proposed Rule 11 agreements between counsel;
- 11) At the pretrial conference, the District Court Judge shall inquire as to whether all offers have been conveyed, and whether the offer is accepted or rejected;
- 12) Calendar calls on remaining rural cases shall remain as calendared. At the calendar call, the Magistrate Judge shall assign a judicial officer and schedule a pre-trial conference and trial week. No further calendar calls will be scheduled on these existing matters.

Dated this 11th day of August, 2021, at Bethel, Alaska.


Terrence P. Haas
Presiding Judge

Distribution:

Administrative Director
4th District Area Court Administrator
4th District Interior Rural Court Administrator
Interior Rural Courts
Fairbanks Judicial Officers
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Tanana Valley Bar Association
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