

ALASKA COURT SYSTEM  
OFFICE OF THE ADMINISTRATIVE DIRECTOR  
ADMINISTRATIVE BULLETIN NO. 66.1  
(Revised July 7, 2022)

TO: ALL HOLDERS OF ADMINISTRATIVE BULLETIN SETS:

All Justices	Senior Staff
All Judges	Central Services
Area Court Administrators	Judicial Services
Clerk of the Appellate Courts	APD Warrants
Rural Court Administrators	
All Clerks of Court	
All Magistrate Judges	
Law Libraries at Anchorage, Fairbanks & Juneau	

SUBJECT: Lodging and Meals for Jurors

Pursuant to Administrative Rule 14(c), jurors who are unable to return home at the end of the trial day or grand jury proceedings will receive lodging and meals at court system expense. To pay for their meals, these jurors will receive vouchers redeemable through local vendors. (If no voucher system is in place, the chief financial officer may authorize the local court to pay for meals another way.)

Trial jurors (and bailiffs) may also receive meals at court expense while the jury is deliberating. No other meals will be provided at court system expense unless approved in advance by the area court administrator, the chief financial officer, or the administrative director.

The amounts paid for juror meals may not exceed aggregate per diem allowances for Alaska as established by the Defense Travel Management Office at <https://www.defensetravel.dod.mil/pdcgi/pd-rates/opdrates5.cgi>. The chief financial officer may approve a higher meal allowance in rural communities, as necessary.

Dated: July 7, 2022

/s/  
Stacey Marz  
Administrative Director

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