

**UNCONTESTED DIVORCE
w/ Kids & Paternity Issues & Property**

1. If both spouses agree:

- to end the marriage
- how to divide the property and debt
- to the parenting plan for any children from both parents, AND
- to disestablish paternity of the husband for any children born from a different father

fill out the following forms:

| Form Number | Form Name | Number of Forms to File |
|---|---|--|
| SHC-110 Word PDF | Uncontested complaint for Divorce | 1 form, signed by both |
| SHC-1063 Word PDF | Joint Request to put a Settlement on Record | 1 form, signed by both |
| SHC-1061 Word PDF | Agreement and Order (<i>stating you agree to end the marriage, custody and visitation as stated in SHC-1062, child support as stated in DR-300, and paternity, and setting out property and debt division or referring to SHC-1000</i>) | 1 form signed by both parties, but DO NOT sign Order section |
| SHC-1126 Word PDF | Agreement For Custody and Visitation & Order | 1 form, signed by both |
| DR-150 [Fill-In PDF] | Child Custody Jurisdiction Affidavit | 2 forms, each sign own |
| DR-305 [Fill-In PDF] | Child Support Guidelines Affidavit | 2 forms, each sign own |
| DR-314 [Fill-In PDF] | Information Sheet | 2 forms, each sign own |
| CIV-125S | Case Description | 1 form, (<i>can pick up at court when file</i>) |
| DR-300 [Fill-In PDF] | Child Support Order | 1 form, (parties DO NOT sign) |
| VS-401 (<i>pick up from the court</i>) | Certificate of Divorce | 1 for both (parties DO NOT sign) |
| DR-800 & DR 805 [Fill-In PDF] | Finding of Fact and Conclusions of Law (DR-800) & Decree of Divorce (DR-805) (Note: these forms do not specifically address paternity issues so must use "Other" section) | 1 for both (parties DO NOT sign) |

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Optional Forms Depending on the Situation

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| DR-306 [Fill-In PDF] | Shared Custody Child Support Calculation | 1 form signed by both parties |
| SHC-1342 Word PDF | Joint Motion, Affidavit & Order to Appear and Testify By Telephone | 1 Motion & Affidavit form from both parties DO NOT sign the Order |
| SHC-1000 Word PDF | Property and Debt Worksheet | Each party can file as many as needed to keep updated |
| SHC-151 Word PDF | Three-Way Affidavit of Paternity | 1 form signed by wife, husband and biological father |

Information Required by the Judge

- Tax return, most recent unless judge asks for more
 - Current pay stubs for last 2 months
 - If you are disestablishing paternity you must show clear and convincing evidence to the Judge that you are not the parent. For example:
 - DNA testing results
 - 3 way affidavit signed by wife, husband and biological father
2. Make 2 copies of all filled-out forms and save for each spouse's records.
 3. File the filled-out and signed forms at the court. A court employee can notarize the affidavits for free.
 4. The court will give you a Domestic Relations Procedural Order when you file. This document is the first Order from the judge. Please read it carefully.
 5. Wait for the judge to schedule a hearing. You will be notified by mail of the date.
 6. Any questions, call the Family Law Self-Help Center at (907) 264-0851 or (866) 279-0851 (in Alaska, but outside the Municipality of Anchorage).

Parent Education: For cases involving child custody and visitation, you must:

- (1) watch the *Listen to the Children* video at the courthouse, or
- (2) complete the web-based class *Children in Between*.

This requirement must be satisfied **before** the entry of the final decree in the case. See <http://courts.alaska.gov/shc/family/shcparent-ed.htm>.