

# ORDER REQUEST FORM: Alaska Law Collection

Use this form to request new subscriptions or replacement parts for the titles listed below

## Instructions:

1. Complete form.
2. Route to ACA, Clerk of Appellate Courts or Fiscal Manager for approval
3. Route approved requests to:  
Nancy Tileston, AK State Court Law Library,  
303 K Street, Anchorage, AK 99501
4. Library will confirm that the request was received and the item(s) have been ordered.
5. Notify Law Library when item is received.

## Request the following titles only:

Alaska Administrative Code  
Alaska Children, Youth & Family Law Manual  
Alaska Criminal & Traffic Law Manual  
Alaska Digest  
Alaska Fish & Game Manual  
Alaska Reporter  
Alaska Rules of Court  
Alaska Statutes  
Municipal codes (Alaska only - please specify)

FROM:

ADDRESS:

DATE:

BOOK LOCATION:

*(If different from above)*

DESIGNATED DISTRIBUTOR:

*(Person responsible for receiving book)*

TITLE/DESCRIPTION

QTY

JUSTIFICATION:

## Library use only

CC:

Filled Locally:

PO #/ Date:

Master Inventory Updated:

Snapshot Updated:

Publisher Order Updated:

ANC checklist marked for change:

Other:

ACA / Clerk of Appellate Courts / Fiscal Manager approval and date: