

ALASKA COURT SYSTEM  
OFFICE OF THE ADMINISTRATIVE DIRECTOR  
ADMINISTRATIVE BULLETIN NO. 40  
(Amended June 30, 1999)

TO: ALL HOLDERS OF ADMINISTRATIVE BULLETIN SETS:

|   |                          |
|---|--------------------------|
| All Justices  | All Magistrates          |
| All Judges  | Senior Staff             |
| Area Court Administrators                                 | Court Analyst            |
| Clerk of the Appellate Courts                             | General Services Manager |
| Rural Court Training Assistants                           | Judicial Services        |
| All Full-Time Clerks of Court                             | APD Warrants             |
| Law Libraries at Anchorage, Fairbanks, Juneau & Ketchikan |                          |

SUBJECT: Access to Alaska Court System Libraries

The Alaska State Court Law Library offers resources and services to members of the Alaska Bar Association and the general public statewide.

Law libraries in several locations are open to the public during normal business hours unless otherwise posted. Individuals who do not have access to a court system library in their community can use library resources through document delivery and interlibrary loan services.

Members of the Alaska Bar Association may be permitted after-hours access to law library facilities in locations where security permits. Members of the Alaska Legislature and legislative staff may be permitted after-hours access to the Juneau Law Library during the legislative session.

Area Court Administrators are responsible for establishing procedures to issue and revoke after-hours access privileges for members of the Bar and legislature, and to maintain a roster of individuals with after-hours access at each location. Those individuals who are granted after-hours are subject to the following regulations:

- (1) Access privileges are not transferable;
- (2) those with after-hours access will not admit others to the library;  
and
- (3) materials are not to be removed from the library.

After-hours access privileges will be forfeited by individuals who violate one or more of these regulations.

Dated: \_\_\_\_\_

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Stephanie J. Cole  
Administrative Director

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